

Village of Ladd
Record of Combined Sewer Overflow/Backup Event

Recorded By: _____

Date Recorded _____ Time Recorded _____

☐ Overflow at Manhole or Inlet ☐ Basement Backup

Report Made By: _____

Address: _____

Phone: _____

Location of Overflow or Backup: _____

Description and Extent of Overflow or Backup _____

Date overflow or backup began: _____ Approximate Time: _____

Date overflow or backup returned to normal operation: _____; Approximate Time: _____

Duration of Overflow or Backup: _____

If overflow: Destination of overflowing sewage: _____

To be completed by Village Staff:

If overflow, Describe measures used to prevent public access to area of overflow: _____

If overflow: Notice placed on Village website? ☐ Yes ☐ No

Residents in Immediate vicinity notified: ☐ Yes ☐ No

Estimate of volume/flow discharged if flow not returned to sanitary collection system _____

Cause of Overflow or Backup: _____

Describe corrections made to collection system: _____

Date corrections completed: _____

Date affected residents notified of completed corrections: _____