

Village of Ladd Facade Grant Program Guidelines

The primary goals of the Ladd Facade Grant Program are to improve the appearance of businesses located on Main Avenue; promote the restoration of historic business structures; encourage economic investment; and create a safe, attractive, and well-maintained business district that promotes a thriving entrepreneurial climate within the Village.

Facade Grants are to be used to improve the exterior of the fronts and sides of commercial buildings on Main Avenue. Projects must adhere to the Village's building code, zoning regulations, and all applicable Village ordinances.

This grant program has been created through the use of Village funds administered by the Village Council. When there is competition for funding that makes it impossible to approve all eligible projects, priority consideration will be given to occupied buildings. A total of (3) \$500.00 maximum grants (10% of the project cost) will be given annually. Acceptable improvement projects include but are not limited to...

Awnings	Exterior Painting	Exterior Structural	Lighting	Exterior Doors
Windows	Landscaping	Decorative Molding or Trim		Signage

Improvement projects for roofs, building interiors, below-grade improvements, and sidewalk repairs/replacement are not eligible for the Façade grant. Labor performed by the applicant/business owner is not eligible for grant funds.

GRANT AMOUNTS

- (3) \$500.00 Maximum Grants in a calendar year
- Grants are for 10% of the project cost (\$500.00 Maximum)
- Grants will be awarded on a first-come, first-served basis

REQUIREMENTS

- Façade Grant Applications are available at the Village Clerk's Office or on the Website
- Applicants can apply for 1 Façade Grant annually for EACH building they own on Main Avenue
- Applications are only for B2 zoning (commercial property)
- Grant applications **MUST BE APPROVED BY THE VILLAGE COUNCIL BEFORE WORK BEGINS ON THE PROJECT**
- Applications must be filed with the Village Clerk and include the following:
 - A written description of the planned improvements which include colors, materials, finishes, and decorations being used
 - Detailed drawings of the proposed improvements, including signage.
 - Construction schedule noting starting and completion dates
 - Itemized cost of an estimate of the project including material costs
 - Proof of property ownership

- Proposal submitted by person doing the work
- Approved projects must begin within 90 dates after approval by the Village Council
- Must abide by Illinois Prevailing Wage Act

VILLAGE OF LADD FAÇADE GRANT APPLICATION FORM – **Please Print**

Contact Person: _____ Email: _____

Business Name: _____

Business Address: _____

Owners Name: _____

Owner's Address: _____

Business Phone: _____ Cell Phone: _____

Location of work: Front _____ Side _____

Grant Funds Requested: \$ _____ (10% of project total maximum of \$500.00)

Please attach the following:

- A written description of the planned improvements which include colors, materials, finishes, and decorations being used
- Detailed drawings of the proposed improvements, including signage.
- Construction schedule noting starting and completion dates
- Itemized cost of an estimate of the project including material costs
- Proof of property ownership

NOTE: Labor performed by the applicant//business owner is not eligible for reimbursement from grant funds. The total cost of materials is a reimbursable expense.

GRANT APPLICATIONS MUST BE APPROVED BY THE VILLAGE COUNCIL BEFORE WORK BEGINS ON THE PROJECT. ANY WORK STARTED BEFORE THE VILLAGE COUNCIL APPROVES THE GRANT APPLICATION SHALL BE INELIGIBLE FOR ANY GRANT FUNDS.

I/we hereby certify that the information contained in this application and all accompanying documentation is true to the best of my/our knowledge and is submitted to obtain Façade Grant funds.

I/we further certify that I/we have read and understand the program guidelines. I/we certify that if I/we received a grant, i/we will use the grant funds for the purposes outlined in this application and by following the program guidelines.

The Village of Ladd has my/our permission to use the information contained in this application as needed to evaluate the application and to make all inquiries needed to verify the accuracy of the statements made herein.

Applicant:

Building Owner:

Signature

Signature

Print Name

Print Name

Title

Title

Attachments:

- _____ Written description of the planned exterior improvements
- _____ Detailed drawings of the proposed improvements, including signage
- _____ Construction/reconstruction time schedule, noting start & completion dates
- _____ Itemized cost estimate for the proposed project, including estimates for costs
- _____ At least (1) contractors proposal or estimate
- _____ Proof of property ownership, or if applicant is a tenant, written permission from owner

FOR VILLAGE USE ONLY

Date Received: _____

Received by: _____

All applications for Ladd Façade Grant program funds will be reviewed by the Village Council for approval within 60 days of submission by applicant. Actual funds will be awarded upon verification of project completion following the guidelines of the program and final inspection.

Date completed application submitted to Village: _____

Project approved by Village Council YES date_____

NO date_____

Reason_____

The completed project has been inspected and meets all current codes and ordinances required by the Village of Ladd.

Village Employee Date

Photos of improvements and copies of paid bills for materials and labor are attached and reviewed for verification.

Payment approved by the Village Council on:_____

Date

Grant Funds Awarded \$ _____

Date payment issued:_____

Village Clerk